



SOUTH EAST DISTRICT OF THE FLORIDA CONFERENCE UNITED WOMEN IN FAITH (www.southeastdistrictuwfaith.org)
CHECKLIST FOR LOCAL UNITS IN PREPARATION FOR SOUTH EAST DISTRICT ANNUAL MEETING 2024

Name of Unit: _____

Date: _____

Person Completing Form: _____

Position: _____

1) Unit members who passed away in **2023**:

2) Did your unit achieve 5-Star Unit status by giving to all five channels of giving in **2023**? (Pledge to Mission; Special Mission Recognition; Gift in Memory; Gift to Mission; World Thank Offering) Yes _____ **Please attach completed Five Star Unit form.** No _____

3) Names of **2023** Rainbow Givers in your unit:

4) Did your unit complete Mission Today activities in **2023**? Yes _____ **Please attach completed Mission Today Annual Report form.** No _____

5) If your unit completed a Mission Study in **2023**, give name of study and date completed. **Please attach completed Mission Study Report form.**

6) Did your unit achieve Charter for Racial Justice Local Unit Certification in **2023**? _____ If yes, at what Level (I, II, III)? _____ **Please attach completed Charter for Racial Justice Local Unit Certification form.**

7) Names of unit members in the Reading Program in **2023** and level achieved (Plan I, II, III, or IV): **Please attach Reading Program Reporting Form.**

8) Names and contact information of next year's **2025** Unit Officers:

POSITION	NAME	ADDRESS	TELEPHONE	EMAIL ADDRESS

**PLEASE SEND COMPLETED FORM AND ATTACHMENTS BY OCTOBER 1ST TO SOUTH EAST DISTRICT PRESIDENT VIA US MAIL OR EMAIL:
Dr. Nora Hernandez Hendrix, 3898 NW 1st Street, Miami, FL 33126; or norahh51@hotmail.com**